



CANNON BUILDING
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STATE OF DELAWARE
COUNCIL ON REAL ESTATE APPRAISERS

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PUBLIC MEETING MINUTES:	COUNCIL ON REAL ESTATE APPRAISERS
MEETING DATE AND TIME:	Tuesday, January 16, 2018 at 9:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	March 20, 2018

MEMBERS PRESENT

Douglas Nickel, Professional Member, Chair
Earl Timmons, Professional Member, Vice-Chair
Lynn Baker, Professional Member
Georgianna Trietley, Professional Member
Christopher Schneider, Professional Member
Denise Stokes, Public Member
Patricia Ennis, Public Member

MEMBERS ABSENT

Kevin Gillis, Banking Member
Mark Rainford, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Witte, Administrative Specialist II
Kevin Maloney, Deputy Attorney General

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Nickel called the meeting to order at 9:35 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Baker, seconded by Mr. Timmons, to approve the minutes from the November 21, 2017 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Review of Continuing Education Activities

After review, a motion was made by Mr. Timmons, seconded by Ms. Trietley, to approve the continuing education activities as follows:

Appraisal Institute

15-Hour National USPAP Course, 15 hours CE (classroom)
7- Hour National USPAP Update, 7 hours CE (classroom)

Allterra Group, LLC.

2018 Keynote Charleston, 7 hours CE (classroom)
2018 Appraisal Policy and Procedures, 7 hours CE (classroom)

OREP Education Network

How to Support and Approve Your Adjustments, 7 hours CE (online)
FHA Appraisal Standards, 7 hours CE (online)

Delaware Chapter of the Appraisal Institute

Kent County Real Estate and Valuation Update, 2 hours CE (classroom)

McKissock, LLC.

The Appraisal of 2-4 Unit Properties, 4 hours CE (classroom)

ACEI dba Calypso Continuing Education

2018-2019 7-Hour USPAP Equivalent Update Course, 7 hours CE (online)

The motion was unanimously carried.

Ratify Real Estate Appraiser Trainee Applications

A motion was made by Mr. Timmons, seconded by Mr. Schneider, to approve the ratified real estate appraiser trainee application of Margaret Kelso. The motion was unanimously carried.

Ratify Certified General Real Property Appraiser Applications

A motion was made by Ms. Stokes, seconded by Ms. Trietley, to approve the ratified certified general real property appraiser applications of Travis Wilson and Phillip Doherty. The motion was unanimously carried.

Ratify Temporary Practice Permit Applications

A motion was made by Mr. Baker, seconded by Ms. Trietley, to approve the ratification of temporary practice permits for Eric Michel, Cornelius Guiney, Jacqueline Murino, Christopher Otteau and Joel Leitner. The motion was unanimously carried.

Review Appraisal Management Company Registration Applications

After review, a motion was made by Ms. Stokes, seconded by Mr. Nickel, to approve the appraisal management company registration application of Real Estate Appraisal Solutions LLC. The motion was unanimously carried.

Review Post-Renewal Audits

A post-renewal audit submission was received with a request to grant a hardship for Corrine Bayline. After review, the Council's attorney advised that per the rules and regulations the Council does not have the authority to grant an extension to complete the continuing education requirement.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE COUNCIL

The Council had a brief discussion regarding other states allowing the use of continuing education courses that have been approved by a state other than their own to be accepted to meet their requirement. The Council would like to explore this further and verify if there are provisions in those states' regulations and if this has any bearing on the AQB requirements.

PUBLIC COMMENT

Mr. Beitzel addressed the Council in reference to remedial continuing education that was imposed on him due to disciplinary action. Mr. Beitzel stated that per his final order he was required to make-up 14 hours of live classroom setting continuing education within 90 days of the order being signed. To date, he has been unable to locate a provider that has a course vacancy to meet that deadline. After a brief discussion, a motion was made by Mr. Nickel, seconded by Mr. Timmons, to grant Mr. Beitzel a 30 day extension to complete the continuing education without further disciplinary action to his license. The motion unanimously carried.

NEXT MEETING

The next meeting will be February 20, 2018 at 9:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Timmons, seconded by Ms. Ennis, to adjourn the meeting at 10:18 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II